

MINUTES

Regular Meeting
BOARD OF TRUSTEES

Vernon College
February 9, 2022

The Board of Trustees of Vernon College met on Wednesday, February 9, 2022 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith – Chairman; Mr. Bob Ferguson – Vice-Chairman, and Mrs. Ann Wilson – Secretary. Other board members in attendance were Mr. Irl Holt, Mrs. Betsy Smith, newly appointed member Mrs. Jaime Chapman. Absent was Mr. James Brock.

Others present were Dr. Dusty R. Johnston, President; Dr. Elizabeth Crandall, Vice President of Instruction; Mrs. Shana Drury, Dean of Instructional Services; Mrs. Mindi Flynn, Vice President of Administration; Mrs. Roxie Hill, Director of Student Information System (SIS)/Special Projects/Chief Information Security Officer; Mrs. Criquett Scott Chapman, Student Success Pathway Director; Mrs. Amanda Raines, Director of Enrollment Management/Registrar; Mrs. Kristin Harris, Dean of Student Services/Director of Counseling; Mrs. Jeanne Ballard, Director of Financial Aid; Mr. Kevin Holland, Director of Campus Police; and Ms. Mary King, Administrative Secretary to the President. Guests present were Ms. Sherry Hendrix with *Brown, Hendrix and Associates* and Daniel Walker with the *Vernon Daily Record*.

Dr. Johnston welcomed back, Roxie Hill as the new Director of ERP/SIS and Ms. Sherry Hendrix, with Brown, Hendrix and Associates as the company to assist Vernon College with our Enterprise Resource Planning and Student Information Technology.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mrs. Wilson made the motion, seconded by Mr. Holt to approve the Consent Agenda containing the *Minutes of the January 12, 2022 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – No one was present to make comments.

Action Item A

Mrs. Flynn presented the *Financial and Investment Reports as of January 31, 2022*. Mr. Ferguson made the motion, seconded by Mrs. Smith, to approve the Vernon College year to date and monthly financial and investment reports as presented by the Chief Financial Officer. The motion carried unanimously.

Action Item B

Mrs. Wilson made the motion, seconded by Mr. Holt to approve the following *Proposed Room and Board Rates for 2022-2023* with an increase of approximately 6.0% due to inflation as presented by Mrs. Flynn. The motion carried unanimously.

Fall	\$500 room	\$1850 meal plan (77 days)	\$2350 total room and meal plan
Spring	\$500 room	\$1874 meal plan (78 days)	\$2374 total room and meal plan
Summer	\$200 room	no meal plan	

Action Item C

Mr. Holt made the motion, seconded by Mrs. Smith to approve the *Proposed Tuition and Fee rates for 2022-2023* with no increase in tuition and fee rates as presented by Dr. Johnston. The motion carried unanimously.

Action Item D

Mrs. Smith made the motion, seconded by Mrs. Wilson to approve the *2022-2023 Academic Calendar* as presented by Dr. Crandall and the calendar committee. The motion carried unanimously.

Action Item E

No action was taken on the *Revision to the Skills Training Center Lease with Wichita County*. Dr. Johnston stated that the College had not received the new lease to present for approval. As a reminder to the Board, the President said the history of the 10-year lease had us at one rate for the first five years and another higher rate was to be set for the second part. The new higher rate was to offset half the cost of the new parking lot at the center. The College received an invoice for the second part of the lease, but it was calculated at the old rate. Hopefully, the new lease will be received soon and it will be included in the March agenda.

Action Item F

Mr. Holt made the motion, seconded by Mrs. Smith to approve the resale of the *Tax Resale Deeds* for the two tax foreclosure properties held in trust by the City of Vernon as presented by Dr. Johnston. The motion carried unanimously.

President's Report/Board Discussion Items – No items to discuss

VC Foundation meeting update – Dr. Smith reported on the Vernon College Foundation Quarterly Meeting held January 20, 2022 in the Board Room on the Vernon Campus. The Foundation reviewed and accepted the College Foundation financial annual audit and the IRS 990 as presented by Mr. David Parkman. The Foundation approved the 5% spend rate for the Foundation scholarships for 2022-2023. The Foundation also approved \$30,000 grant for the 2022-2023 Catching the Future Dual Credit Scholarship program. Mr. Eric Robb presented an overview of the investments. Dr. Johnston presented his report. Michelle Alexander presented the philanthropic report and Vice President Mindi Flynn reviewed the financial reports.

Student Success Data Fact Update – Enrollment Update – Mrs. Amanda Raines presented the Enrollment report as the Student Success Data Fact for February. The report shows the comparison for Spring 2021 versus Spring 2022. She stated that the headcount is down 10.78% across all locations. Our total contact hours were down 9.16%. Dual Credit was down 50% from 275 to 135. That is due primarily of students being offered free classes from four year colleges. She stated the President has formed a new task force committee with members from all divisions to come up with ideas and recommendations on how to bring enrollment back to 3000. The task force is named VC to 3000.

Grant Update – Mrs. Shana Drury presented information regarding two new grants from THECB. One is the Reskilling Grant for \$112,500. It ends September 30, 2022. Two (2) students were awarded for Spring 2022, Welding and HVAC. The other is the TRUE (Texas Reskilling and Upskilling for Education) Grant. This is a \$2Million Consortium grant with Vernon College, Grayson College, and Weatherford College. Our portion is \$492,000. It ends Aug. 31, 2022. Five (5) EMS students were awarded for Spring 2022, and one (1) Phlebotomy student was awarded for February 2022. Mrs. Drury also informed the board there is a new program in development, Truck Driving – it will be offered on the Vernon campus starting in the Fall of 2022.

Athletic Student GPA report – Dr. Johnston presented the Fall 2021 Athletic Student GPA Report. He noted the graph shows that most student athletics have a GPA of 2.0 or better for the fall semester.

2021 IT Management Review – Dr. Johnston presented the IT Management Annual Review. Vernon College continues to be pleased with what Run Business Solutions does for our infrastructure, our needs, and day-to-day operations.

Dr. Johnston presented the Reminder of upcoming events:

- (1) TCCTA Conference – Frisco, TX – March 3-5, 2022
- (2) Vernon College Foundation Online Auction – March 8-10, 2022
- (3) March Board of Trustees meeting – Wednesday, March 9, 2022
- (4) Spring Break – March 14-18, 2022

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the Minutes from Faculty Senate meeting held November 5, 2021.

A. Personnel –

Motion # 1 – Mrs. Wilson made the motion, seconded by Mrs. Smith to approve the following personnel changes as detailed on the Item 6 Personnel Sheet and recommended by the president. The motion carried unanimously.

1. Employment

- a. Kailyn Martin, Admissions Specialist – CCC, effective February 1, 2022
- b. Delayne Crow, Coordinator of Surgical Tech - CCC, effective March 1, 2022

2. Resignation

- a. Clayton Whitman, LVN Faculty, effective February 3, 2022

3. Retirement

- b. Dean S. Brumley, History Instructor – CCC, effective May 17, 2022

B. **Motion # 2** – Mrs. Smith made the motion, seconded by Mrs. Chapman to approve the extension of the following Vice President and Dean Contracts for one year for a two-year contract dated September 1, 2022 - August 31, 2024. The motion carried unanimously.

– Vice President of Instructional Services

Mrs. Mindi Flynn – Vice President of Administrative Services

Mrs. Kristin Harris – Dean of Student Services

Mrs. Shana Drury – Dean of Instructional Services

Closed Session: Mr. Ferguson made the motion, seconded by Mrs. Wilson to go into closed session at 12:33 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

To - Conduct Evaluation of College President and Consider Extending Contract for one additional year (September 1, 2022-August 31, 2025)

Open Session: Mr. Ferguson made the motion, seconded by Mrs. Wilson, to reconvene at 1:08 p.m. in open session. The motion carried unanimously.

C. **Motion # 3** – Mrs. Wilson made the motion, seconded by Mr. Ferguson to approve the president’s contract for Dr. Dusty R. Johnston for one year for a three-year contract dated September 1, 2022 – August 31, 2025. The motion carried unanimously.

There being no further business Mr. Holt made the motion, seconded by Mrs. Smith to adjourn the meeting at 1:10 p.m. The motion carried unanimously.



Dr. Todd Smith, Chairman



Mrs. Ann Wilson, Secretary